

Attention: All Biozyme Employee's, Guest and Vendors

The Centers for Disease Control and Prevention (CDC) notes that temperature checks are one of many methods that employers can use to help screen for potential COVID-19 infections, including social distancing of six feet from others.

Specific considerations for such a policy include:

- Self-report and log a temperature lower than 100.4° F (38.0° C) and that you are not experiencing coughing or shortness of breath.
- If you have a temperature of 100.4° or above or are experiencing any other symptoms associated with COVID-19 (coughing or shortness of breath), do not proceed. Exit the facility and contact Adam Norton in HR (816) 262-2451 or Sam Norton in Safety (913-689-5575).
- When using non-contact thermometers, clean and disinfect them thoroughly between each use.
- **Specific steps for use of equipment:**
 - 1) Clean hands with hand sanitizer when you arrive.
 - 2) Hold thermometer 1 to 2 inches from forehead and press trigger.
 - 3) Complete the temperature log.
 - 4) Sanitize thermometer and pen with disinfecting wipes.

Screening Locations:

Office personnel-located in the small conference room across from marketing dept.

Production personnel-carts at dock level entry and lower level entry doors.

Logistics personnel-logistics entry way.

Easton personnel-east entry door.

Self-reported temperature recordings policy will be implemented Monday, August 17, 2020 and be in place until further notice.